



Terms and Conditions

1. Fees are payable half termly in advance and no later than the second class of each new term. If your child turns up to class without the fee having been paid, and unless you have a prior written agreement with SDA as regards fee payment, they will not be allowed to participate.
 2. Fees are based on a 5-7 week half term as indicated on the timetable of SDA.
 3. Invoice and remittance notices will be provided at the end of each half term for the following half term. Please write students name on the back of cheques written out to Jennie Lyons. Use of Internet Banking clearly state student surname.
- Sort Code 20-37-13 Account 93413209 Barclays Bank
4. Receipts will only be provided upon request. Fees are subject to change and SDA will notify you in advance of any increase in fees.
 5. Written notice should be given to the Principal four weeks prior to any pupil wishing to discontinue any class or leave the school. If the required notice is not received, the full payment of the pupil's fees for the following half term will be due.
 6. Should any pupil wish to discontinue any class or leave the school, refunds for any unused classes will not be given.
 7. Prior permission must be sought from any pupil wishing to participate in any external vocational classes, amateur or professional productions and festivals and competitions.
 8. Parents who book private lessons, whether for exam coaching or otherwise, must pay in advance for these classes when they are booked. Refunds will not be given in the event of the pupil not attending pre-booked private lessons. Private lessons will be booked in writing and agreed by pupil, parents and SDA
 9. Pupils are required to attend class wearing the correct uniform.
 10. Please ensure that your child brings a bottle of water if desired into the studio.
 11. SDA do not accept any responsibility for any loss or damage to property left on the premises.
 12. SDA will work towards IDTA exams. Pupils will only be entered when they have reached the required standard decided by Miss Jennie. SDA has the right to withdraw any pupil from an examination at any stage.

13. Fees for ballet exams must be returned by the deadline. Late fees will incur a £5.00 charge, assuming the IDTA will accept a late entry.

14. SDA endeavour to ensure that your children are dancing in a safe and comfortable environment. We ask you to bring and collect your child promptly and provide us with written details of changes in drop off/pick up arrangements, special medical needs etc.

15. Pupils will not be allowed to leave the dance areas until they are collected. Written permission is required should you wish your child to be allowed to leave unsupervised.

16. All students must be registered for the classes they attend. Unregistered children will not be allowed to participate in the class.

17. Please ensure that SDA receives any changes to pupil's contact details in writing. All details will be held in strict confidentiality (See GDPR Policy) and will not be passed on to outside parties except to the IDTA for children doing dancing exams.

18. Parents/guardians are invited to watch classes during watch week, which is generally held at the end of each term. SDA reserves the right to cancel watch week. Filming and photography are not allowed except by permission and with the discretion of Miss Jennie during watch week.

19. Pupils will be asked to leave without notice for any serious breach of the school's terms and conditions or for any other serious misconduct.

20. The school does not discriminate on background, race or religion. Miss Jennie regularly attends training to maintain school teaching policies and adheres to Health and Safety procedures to ensure that each child dances in a class appropriate to their level of development.

21. From time to time it is necessary for teachers to use physical contact when helping to improve pupils' posture or assist in movements. This includes physical contact between students ie. holding hands.

24. I understand and give consent to use of photographs and video recordings from time to time including Summerbell Dance Academy website/ internet for press and promotional development of the school.

26. By enrolling my son/daughter into Summerbell Dance Academy, I confirm that I accept the above terms and conditions.